



MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF BELLAVITA AT GREEN TEE HOMEOWNERS ASSOCIATION, INC. HELD ON JUNE 16, 2017 AT 4:00 P.M. AT 1548 N RIVIERA CIRCLE, PEARLAND, TX 77581

DIRECTORS PRESENT

Dianne Clement, President
Bill Burdick, Vice President
Billy Potter, Secretary
Steve Anderson, Treasurer

Fritz Ring, Director
Ken Wright, Director
Connie Harry, Director

IN ATTENDANCE

9 Homeowners were in attendance

CALL TO ORDER

Due notice of the meeting having been given and a quorum being present, the meeting was called to order at 4:00 PM. Dianne Clement, presided

ADOPTION OF AGENDA

Upon a motion duly made and seconded, the agenda was accepted as presented.

PRESIDENT'S REPORT

- Request to not to renew the contract with First Services expiring on July 31, 2017
- Request Severn Trent to be our managing agent starting August 1, 2017 for a 1 year contract
- Upon motions duly made and seconded, the Board approved

COMMITTEE REPORT

Contracts Committee

1. Management Company Search Review

- Five (5) bid solicited and three (3) were short listed
- No distinguishable difference in cost of the finalists
- Severn Trent stood out as the company to deliver the highest quality of service
- Severn Trent has an excellent plan for the transition of companies
- Severn Trent agreed to several contract language changes not acceptable to BellaVita
- Denise Barberis did a significant amount of work on the scope of work, issuing the RFP, following up with bidders and doing a summary of all bid's for the board.

NEXT SCHEDULED MEETING

The next scheduled Board meeting will be held on June 28, 2017 at 3:00 P.M.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:06 P.M.

Respectfully Submitted,



Billy Potter-Recording Secretary

6-18-2017
Date