BellaVita HOA

Revised >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>Recurring Contracts>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>Revised 5/17/2011…….

Updated May 2011

Purpose	Vendor	Begin Date	End Date	Assigned to: (1)	Proj. Mgr.(2)	Comments
Access Control Internet	Comcast	11/18/2009	None specified	Clubhouse Mgr.	Clubhouse Mgr	Gate system operation
Access Control Software	H&R Operator Services	10/29/2009	None specified	Clubhouse Mgr.	Clubhouse Mgr	Brivo Monthly Webhosting for gate system operation
Air Conditioning and Heating	G&W Service	1/7/2010	None specified	Facilities Comm.	Billy Potter	preventive maintenance each 120 days, cancellable with 30 days notice
Alarm Clubhouse	Counterforce (Modern Systems)	6/14/2002	6/14/2011	Clubhouse Mgr.	Clubhouse Mgr	auto renews for annual term, 30 days notice to cancel
Alarm Homes	Modern System Concepts VM	4/28/2011	4/28/2014	Villas Master	AMI	3 year contract, auto renews annually after, 60 days notice to change terms, 45 days cancellation notice
Alarm Homes	Modern System Concepts BellaVita	4/28/2011	4/28/2014	BellaVita	AMI	
Alarm Reports for clubhouse	Centurion Alarm	8/15/2009	None specified	Clubhouse Mgr.	Clubhouse Mgr	month to month
Audit, yearly	Wrinkle Gardner	9/2/2010	At completion	Finance Comm.	Treasurer	
Cable Homes	Comcast	6/11/2008	6/11/2018	Villas Master	AMI	in 2018 auto renews 2 year term, unless 60 day notice given
Clubhouse Cleaning	Araceli Torres	11/1/2010	None specified	Clubhouse Mgr.	Clubhouse Mgr	2 weeks notice required to terminate, need signed contract
Copier Maintenance	Konica Minolta	2/1/2011	1/31/2012	Clubhouse Mgr.	Clubhouse Mgr	need copy of new contract

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Updated May 2011

Purpose	Vendor	Begin Date	End Date	Assigned to: (1)	Proj. Mgr.(2)	Comments
Electricity, common facilities & street lights	StarTex	8/27/2007 amended 6/30/2010	12/1/2013	Facilities Comm.	AMI	Bulk AMI contract with amended terms
Exercise Equipment Maintenance	ProMaxima	11/22/2010	None specified	Clubhouse Mgr.	Clubhouse Mgr	
Front Door Maintenance	R.S. Painting	12/10/2010	12/31/2011	Facilities Comm.		
House Painting	G&G Steelworks	5/21/2010	12/31/2012	Facilities Comm.	D. Akkola	extends through 2012 painting schedule
Ice Maker Maintenance	ISI Commercial Refrigeration	7/1/2008 amended 11/1/2010	11/1/2011	Clubhouse Mgr.	Clubhouse Mgr	
Insurance	Brady, Chapman	1/1/2011	12/31/2011	Finance Comm.	AMI	Bulk AMI contract
Insurance, Flood	Fidelity National Indemnity	2/9/2011	2/9/2012	Finance Comm.	AMI	
Landscape, Sprinkler, Gutter Maintenance	Houston Lawn Service	1/1/2010	None specified	Grounds Comm.	B. Spedden	cancellable with 30 days notice
Managing Agent	Association Management	1/1/2010	12/31/2011	Board	President	auto renewed at same terms
Mosquito Spraying	Cypress Pest Control	3/9/2006	12/31/2011	Facilities Comm.	AMI	auto renews new price if not cancelled by Jan 31 each year
Partitions Ballroom	Griesenbeck	11/15/2010	11/15/2011	Clubhouse Mgr.	Clubhouse Mgr	

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Updated May 2011

Purpose	Vendor	Begin Date	End Date	Assigned to: (1)	Proj. Mgr.(2)	Comments
Pest Control	Holder's Pest Control	7/15/2002 amended 1/1/2007	7/15/2011	Clubhouse Mgr.	Clubhouse Mgr	5% increase in 2007, auto renews for annual term unless 30 days notice
Pool, Spa & Fountain Maintenance	B. Cole & Associates	1/1/2011	12/31/2011	Clubhouse Mgr.	Clubhouse Mgr	
Telephone Biz Saver	AT&T	1/11/2011	1/11/2012	Clubhouse Mgr.	Clubhouse Mgr	auto renews for year
Telephone Long Distance	AT&T	10/15/2007	10/2/2011	Clubhouse Mgr.	Clubhouse Mgr	auto renews for year
Termite Protection	Holder's Pest Control	4/15/2008	4/24/2012	Clubhouse Mgr.	Clubhouse Mgr	annual renewal with 313.93 payment
Website, BV	Network Solutions	8/29/2010	8/29/2013	Clubhouse Mgr.	Clubhouse Mgr	done on website, no hard copy of 3 year contract

Notes:

(1) "assigned to" identifies the organization or person who is assigned the contract request development & adminstration.

(2) "Proj. Mgr" (project manager) identifies the person or organization who manages the execition of the contract & acceptance of the products or services in accordance with policy 2009-018 and the "BVHOA Project Management" guide dated "Revised June 2010".