

## Facilities Agenda and Minutes

September 17, 2018

Present: Shannon Boogades, Steve Andrews, Donny Talley, Walter Pasciak, Pete Steik, Billy Potter, Brian Himel, Jerry Marshburn, Dorothy Barrera. Absent: Don Jensen, Rex Hemme, Bob Paterno and Gary Donovan

Dorothy -Welcome back

Don can you please tell us how your project is coming along? Absent

Bernie please give us the status of pool equipment and any issues you see that we need to address. Are we staying within budget? *Few repairs YTD – Expenses YTD \$7,000 – Budget \$18,500. Will shutdown pool in Fall to repair/replace mastic around pool. Has adjusted pool lighting so there is light early in the AM.*

Donny – status of curbs and sidewalks - *Very few curbs need repair, and has only found one place on the sidewalks that might be an issue. Will check with resident that fell and find out where her accident was. Will look at curbs, sidewalks and roads again in the spring to see what might need repair. Important that water does not get into the road seals.*

Brian – status of camera project and description of project- *RFP has been issued for new cameras for the gates, clubhouse, and pool gates. RFP sent to 8 vendors and bids are due back by October 12, 2018.*

*Reader of EZ tags for a few is still an issue. Brian will review the reader software to determine what the issue might be. Will report in October what the issue might be.*

Jerry – status of doors and how many this year. *New contract will be issued for 3 years for the same pricing and cost schedule as we now have to R&S Painting. We have completed 160 homes YTD. Will stop in October for the year. Will send Shannon an email to post notice in newsletter of final date to submit any requests.*

Painting of Homes - *New contract to be issued to R&S Painting for the next 3 years. Pricing will remain the same and no issues with quality of work. Inspections this year revealed 2 homes with termites and 2 homes with ant infestation. Homeowners were notified of issues.*

Pete Steik - Lake status of fountains and berm – *There is a couple of cracks in the berm but nothing serious. Lights have been replaced in a couple of fountains.*

**Shannon – update from the clubhouse – *No significant issues***

**New projects:**

**Painting of gate and monument sign – *Completion this week. Funding supplied by the Veterans Organization***

**Parking lot striping – *In budget request. Would like to complete in the spring***

**Paint pool house – *Shannon agreed to have Jeff complete***

**Replace pool and bridge fencing – *Shannon and Dorothy will begin bid process. Would like to complete in the early spring – Will need a project manager***

**Budget request – Dorothy submitted request for Maintenance and Reserves for 2019.**