

CLUBHOUSE COMMITTEE NOTES
BELLAVITA HOMEOWNER'S ASSOCIATION

July 16, 2019

Present: Karen Bishop (Chair), Shannon Boogades, Sarita Cannon, Connie Harry, Lloyd Lambert, Marjorie Parham & John Rodriguez

Absent: Barbara Gorman, Donald Velasquez, Ken Wright

- **Clubhouse Maintenance** - Clubhouse Committee members were asked to help in reporting to Shannon maintenance issues that they notice. This gives an extra eye for the staff.
- **Cleaning Service** - Hiring of new cleaning service has not yet been sent out to bid yet. Recommended that the Annex bathrooms be cleaned every week.
- **Pest Control** - New pest control company will start on 8/1/19. Rusticscapes will trim the trees that have created "ladders" to the roof for the 4-legged creatures.
- **New Carpets** - New carpets in the office, TV room, billiard room & computer room have been moved to 2020. The painting of the clubhouse is budgeted for 2020. The painting needs to be completed before the carpet is laid.
- **Carpets** - Cleaned twice a year.
- **Clubhouse Doors** - Doors will be refinished every two years.
- **Concrete by Front Doors** - Recommended that they be repainted with the red non-slip paint.
- **Slime in Parking Lot** - Recommended that it be power washed.
- **Pool Chairs** - Committee recommends to the Board that new chairs be replaced rather than re-strapping the broken chairs. They also recommend new tables be purchased.
- **Computers Updated to Windows 10** - Will ask Brian Himel to update computers.
- **Inventory of Clubhouse** - Connie reported that an inventory of the assets of the Clubhouse needs to be completed for insurance purposes. She has asked our committee to oversee this project. The Clubs will be asked to inventory & take pictures of their areas. The staff will inventory their area. We will be responsible for the remaining areas. An email will be sent to all the Clubs with an inventory form to complete.
- **Trash Cans in Clubhouse** - Due to their nastiness, they will be replaced.
- **BellaVita Outside Rugs** - Will be power washed every two months or sooner if needed.
- **Outdoor Lights by the Doors** - They need to be washed, sanded, painted or replaced.
- **Rust in Men's Bathroom** - Project has not been done yet.
- **Painting of Outside Electrical Box** - Box is rusted through. Electrician needs to be called to replace along with other electrical issues.

NEXT COMMITTEE MEETING IS TUESDAY, AUGUST 13.