



BELLAVITA AT GREEN TEE HOMEOWNERS' ASSOCIATION

REQUEST FOR HOME IMPROVEMENT APPROVAL

In an effort to provide and protect each individual Homeowners' rights and values, it is required that any homeowner or group owners considering improvements and/or changes to their home or property submit this form to the Managing Agent prior to installation. If any change is made that has not been approved, the association has the right to ask the homeowner to remove the improvement(s) and /or change(s) from the property.

Please Note: Contractors cannot submit applications on the homeowner's behalf.

Please fill out this form in COMPLETE detail: DATE _____

OWNER'S NAME _____

MAILING ADDRESS: _____

ADDRESS WHERE CONSTRUCTION IS TO BE PERFORMED: _____

PHONE: (HOME) _____ OTHER: _____

TYPE OF IMPROVEMENT/CHANGE Proposed _____

PAINTING: (All samples must be submitted)

Color of Brick: _____

Color to be used for:

Main portion of house (including garage door) _____

Trim (Soffit, fascia boards, window trim) _____

Accents (shutters, window hoods, doors) _____

STRUCTURES:

If you are building/installing a structure (including storage buildings) with walls and a roof, you must include an elevation drawing showing the dimensions of the structure, including the height.

If you are building a pool, a \$3,000.00 deposit is required with the application.

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Failure to submit the lot survey, color samples, material samples, plans or any other necessary information will result in the application being returned to the homeowner for the additional information. Incomplete applications cannot be processed and will be deemed denied until all required information is received.

I understand that the Association will act on this request as quickly as possible and contact me regarding their decision. I agree not to begin property improvements /changes until the Managing Agent notifies me of the approval.

I understand and agree that it is the duty of the Owner and any contractor or consultant employed by the Owner to determine that the proposed improvement is structurally, mechanically, and otherwise safe, and that it is designed and will be constructed in accordance with the Covenants and Restrictions applicable to the lot. I agree that neither the association, nor any Director, Officer, Committee, Managing Agent, or member or employee thereof (the "Indemnified Parties"), shall be liable for damages or otherwise because of the approval or non-approval of this application or any facet thereof. I hereby release, indemnify, and hold harmless the Indemnified Parties from any claim, liability, damage, suit and attorney's fees arising out of any action or omission of any of the Indemnified parties with regard to this application and in regard to this application and in regard to the design plan review, construction or inspection of the proposed improvements, including any claims liability, damages, suits and attorney's fees resulting from the negligent acts of one or more of the Indemnified Parties.

Printed name of Homeowner

Proposed construction start date

Signature of Homeowner

Proposed completion Date

SUBMIT FORM TO:

Association Management, Inc. – Houston
5295 Hollister St.
Houston, TX 77040

PLEASE NOTE: THE MANAGING AGENT HAS THIRTY (30) DAYS FROM THE DATE THE APPLICATION IS RECEIVED TO REVIEW APPLICATIONS.



Request for Home Improvement –Pools

If installing a pool, please complete and submit this page with the Request for Home Improvement form.

- A. Equipment Location _____
- B. Backwash to Sewer _____
- C. Easement Lines _____
- D. Trees to be Removed _____
- E. Existing 6' Fence with Self-Latching gate _____ Yes _____ No
- F. Color of Deck _____
- G. Pool Drain – Re-circulates Back to Pool _____ Yes _____ No
- H. Area Drains to street _____ Yes _____ No (This will drain rainwater only.)
- I. Access _____
- J. Distance from edge of pool to each lot line _____
- K. Type of coping _____
- L. Type of filter _____
- M. Fence Work to be Done _____
- N. Equipment Location _____
- O. A Deposit Check of \$3,000 must accompany this application _____
- P. All Equipment, Deck, Coping and Pool are below 6' Fence that surrounds backyard. ____
_____ Yes _____ No
- Q. Sliding Board _____
- R. Location of Backwash _____
- S. Location of Sewer _____
- T. A Lot plan showing Easements, Existing Improvements, Proposed Pool, Deck and Equipment must accompany this application.

