



---

**MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE BELLAVITA AT GREEN TEE HOMEOWNERS ASSOCIATION, INC. HELD ON DECEMBER 8, 2014 AT 4:00 P.M. AT 1548 N. RIVIERA CIRCLE, PEARLAND, TX. 77581.**

---

**DIRECTORS PRESENT**

Ruth Southard, President      Ron Gerlach, Vice President (via telephone)  
Bill Burdick, Director      Marc Wormser, Treasurer      Carol Barber, Director

John Rodriguez was unable to attend. Ruth Southard assisted in taking minutes.

**IN ATTENDANCE**

Nancy Triggs, Clubhouse Manager  
Don Jensen, Facilities Committee chair

**CALL TO ORDER**

Due notice of the meeting having been given and a quorum being present, the meeting was called to order at 4:06pm. The President, Ruth Southard, presided.

**ADOPTION OF AGENDA**

Upon a motion duly made and seconded, the agenda was accepted.

**LAKE ISSUE**

The facilities committee recommended that an underwater service be hired to video tape at least two sections of the lake apron as well as to perform an underwater manual examination of the concrete slabs. The cost is not to exceed \$8,000. The motion passed.

In addition Ruth Southard will contact Rene West for information regarding the reasoning behind the construction design of the apron.

Don Jensen will investigate city permits and inspection reports of the site construction.

**EXECUTIVE SESSION**

Executive session was called to consider actions involving personnel, pending litigation, contract negotiations, enforcement actions, matters involving invasion of privacy of individual owners, or matters that are to remain confidential by request of the affected parties and agreement of the Board.

**RECONVENE OPEN SESSION**

Upon a motion duly made and seconded, Mark Haughton will become a full-time hourly facilities assistant effective December 13, 2014. The motion passed.

Upon a motion duly made and seconded, bonuses were determined for staff.

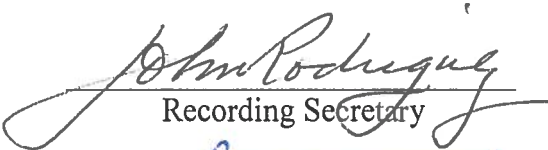
Upon a motion duly made and seconded, the insurance policy was accepted for 2015 and payment in full authorized.

Upon a motion duly made and seconded, the proposal from Robert Goldstein to perform the 2014 audit was accepted. The proposal will be a two-year contract with a fixed fee.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 5:55 p.m.

Respectfully Submitted,

  
Recording Secretary



Approved



Date