

## Notes of Board Workshop Meeting held on April 22, 2015

- Report on Lake Apron presented by Facilities Committee Chairman:
  - o Reviewed problem description.
  - o Reviewed repair options to be submitted for approval by electronic vote.
- Report on Clubhouse issues presented by Clubhouse Manager:
  - o Discussed proposed installation of pole lights in front of Annex to be submitted for approval by electronic vote.
  - o Discussed payment to electrician for work performed on issues encountered during electrical power transfer.
- Fence Project Update Report presented by Fence Project Manager:
  - o Reviewed and discussed contract resolutions and warranty issues.
  - o Discussed proposal made to hold meeting with contractor to address his concerns and issues.
- Fence Project issue with Villa Verde:
  - o Discussed proposal of letter to be made and sent to Villa Verde residents regarding payment of common fence.
- Finance Report:
  - o Discussed proposal for transferring storage shed reserve funds for 2015 to the installation of dumpster enclosure. Final cost to be presented by Facilities Committee's Task Force at May 27<sup>th</sup> HOA Meeting.
- Policy Finalization:
  - o Reviewed and discussed fine amount, sticker wording and signage for towing away vehicles that are parked in violation of R & R's.
- Personnel Task Force Report:
  - o Reviewed and discussed revised job descriptions for Clubhouse Manager, Office Assistant and Front Desk Receptionist which will be submitted for approval by electronic vote .
- Living Memorial For Judy Taylor:
  - o Discussed proposal to have a marble plaque placed under the memorial tree dedicated to Judy.
- Meeting Calender:
  - o Villas Master Annual Meeting – Monday, April 27, 2015 at 7:00 pm.
  - o HOA Board Meeting – Wednesday, May 27, 2015 at 3:00 pm.
- Adjourned 5:45 pm.

Respectfully Submitted by,  
John Rodriguez, Secretary

