



**RULES AND
REGULATIONS
FOR THE
CLUB HOUSE
POOL AREA
AND
LAKE AREA**

**PREPARED BY THE CLUB HOUSE COMMITTEE
AND APPROVED BY THE BVHOA BOARD OF DIRECTORS
AUGUST 24, 2011**

**These Rules and Regulations may be amended or repealed at any
time by the Bellavita HOA Board of Directors**

CLUB BELLAVITA RULES AND REGULATIONS

Table of Contents

<u>SUBJECT</u>	<u>PAGE</u>
1. STATEMENT OF RESPONSIBILITY AND RESPECT	1
2. HOURS OF OPERATION	2
3. GENERAL RULES	3
4. ID BADGE INFORMATION	3
RESIDENT/OWNER/CLUB MEMBER BADGE	3
HOUSEGUESTS	4
VISITORS	4
CHILDREN	4
SINGLE RESIDENT	4
CARETAKER	4
5. FEES	5
6. CLUBHOUSE RENTALS	5
7. AGE RESTRICTIONS	7
8. POSTERS AND SIGNS	7
9. CLUBHOUSE SERVICE DESK	7
10. FITNESS ROOM	8
11. THE BILLIARDS ROOM	9
12. LIBRARY	9
13. COMPUTER ROOM	9
14. GRAND BALLROOM	10
15. THE KITCHEN AND PANTRY	11
16. THE POOL, SPA AND DECK	11
17. BARBECUE AND PICNIC AREA	13
18. CLUBS – RULES AND REGULATIONS	13
19. SPECIAL EVENTS	14
20. CLUB BELLAVITA AND THE TRADE NAME	14
21. CLASSES, PRIVATE INSTRUCTORS AND SPEAKERS	15
22. LAKE AREA	15

Club BellaVita Rules and Regulations

1. STATEMENT OF RESPONSIBILITY AND RESPECT

Club BellaVita is owned by all BellaVita homeowners for your use and enjoyment. It is not owned individually, but jointly. Activities and use of the Club and Club equipment should happen with all Club members in mind. While the rights of individuals must be respected, the rights of all Homeowners as a group must also be respected. All revenues taken in by the Club go to the Club through the BellaVita Homeowners Association and are used to pay expenses and offset dues. All costs associated with the Club are paid by the HOA and passed on to homeowners in your dues. Club BellaVita will be as successful and fun as the residents of BellaVita make it. We also ask for you to help keep the Club's expenses low by taking care of the equipment. Please use the Club as if it were an extension of your own home.

The Rules and Regulations for the Club BellaVita have been developed by the Homeowners Board in conjunction with the Club House Committee to reflect the desires of the community as a whole. The rules are established to administer a common set of guidelines to all of the common areas (i.e. clubhouse, pool, patio, lakes areas, golf putting green, and nature areas) within the BellaVita community. These R&R's are set up to provide as much flexibility as possible to accommodate the diverse interests of the active adults in BellaVita. The Board is the final authority on rules and has delegated the administration of the rules to the BellaVita clubhouse staff and the clubhouse committee. Please respect the clubhouse staff when they ask for your assistance with respect to any rule. Any concern with respect to one of these rules should be brought to the attention of the Board via a homeowner concern form available at the club desk.

THESE RULES AND REGULATIONS MAY BE AMENDED,
OR REPEALED AT ANY TIME BY THE BELLAVITA HOA BOARD

Club BellaVita Rules and Regulations

2. HOURS OF OPERATION

Interior of Clubhouse:

Monday	11:00 am. - 10:00 pm
Tuesday	10:00 am. - 10:00 pm
Wednesday	10:00 am. - 10:00 pm
Thursday	10:00 am. - 10:00 pm
Friday	10:00 am. - 10:00 pm
Saturday	10:00 am. - 10:00 pm
Sunday	12:00 pm - 6:00 pm

Swimming Pool and Spa:

Monday	6:00 am - Midnight
Tuesday	6:00 am - Midnight
Wednesday	6:00 am - Midnight
Thursday	6:00 am - Midnight
Friday	6:00 am - Midnight
Saturday	6:00 am - Midnight
Sunday	6:00 am - Midnight

Children's Hours for Pool

Tuesday, Thursday	3:00 pm –6:00 pm
Saturday, Sunday	1:00 pm - 6:00 pm

Pool & Fitness Center Hours

Open 6:00 am – closed at Midnight

Holidays

The Club House will be closed on the following holidays: New Years Day, Easter, Mother's Day, Father's Day, Thanksgiving, Christmas Eve Day and Christmas Day. On Memorial Day, Fourth of July, and Labor Day the Club House will only be open to facilitate the holiday events sponsored by the Clubs.

3. GENERAL RULES

A. In order to insure every members' enjoyment of all Club facilities, all persons using the Club's facilities shall conduct themselves in a courteous manner with due regard for the rights of others to use and enjoy the facilities. Violations of rules and regulations could result in suspension of the Club Membership for a period prescribed by the Board of Directors.

B. The number of persons using any or all of the recreational facilities at a given time may be limited as determined by the Clubhouse Manager.

C. All persons using the clubhouse facilities will follow the instructions and decisions of the Clubhouse Manager or members of the Clubhouse Staff regarding the use of the facilities, priority use, and the length of time.

Club BellaVita Rules and Regulations

- D. Supplemental rules and regulations will be posted in specific areas, rooms or facilities as needed. All residents and their guests will be responsible for reading and abiding by these rules.
- E. All persons using the clubhouse facilities will comply with any instructions, directions or requests received from the Clubhouse Manager or Staff. Persons who fail to comply with the rules will be asked to leave the premises.
- F. The Clubhouse will not be responsible for lost, stolen or damaged personal items, either left unattended or in lockers. The staff will also not be able to hold or watch personal items while members are using the club facilities.
- G. All new members are required to complete a new member orientation upon first use of the club facilities.
- H. Guests must have a club ID visible. Club members should wear their ID badges at all times when using the facilities.
- I. The Club and facilities including pool and spa are designated as NO SMOKING OR TOBACCO PRODUCTS.
- J. No pets are permitted in the Clubhouse or on the pool deck.
- K. Casual attire is permissible until 6:00 p.m. After 6:00 p.m., tank tops are not acceptable except in the fitness center. All persons are required to wear shoes, shirt, or other covering garment over their bathing suits in the Clubhouse at all times. Proper attire for special events will be specified for each event.
- L. Food and drink will be permitted in the Ballroom, the Arts & Crafts Room, and in the Swimming Pool area. Glassware is not allowed in the pool area. Plastic water bottles only will be permitted in the fitness room. Food or drink will not be permitted in the Billiard Room, the Library, or in the Computer Room.
- M. Alcoholic Beverages may be brought in to Club BellaVita, but only in facilities where eating or drinking is permitted.
- N. Lennar Associates may use the clubhouse facilities during the active construction of the Community and are subject to the same rules as Club members.
- O. The staff of BV is authorized to utilize the Club facilities before scheduled work hours, after scheduled work hours, and anytime after 5 p.m. if they are not working.

4. I.D. Badge Information:

A. *Resident/Owner I.D. badge* – ID/ badges are available from the Clubhouse during posted hours. Homeowners should wear badges at all times when using the Clubhouse. In order to obtain an ID badge, each member is required to attend an orientation. At this time, proof of ownership (warranty, deed, or closing letter) as well as personal identification (driver's license, voter registration, credit card, etc.) must be submitted. **Every household will receive two (2) badges.** Up to two (2) additional passes may be purchased for residents of the household for a maximum of four (4) total per household. See Section 5 for fees.

Club BellaVita Rules and Regulations

B. *Houseguests* – A “houseguest” is a guest staying on-site at a member’s home. Houseguests may be sold an I.D. badge for a period of a week or 30 days, not to exceed 60 days. Club members must accompany guests to the Clubhouse Service Desk in order to obtain an I.D. badge. A photo I.D. will be required as ‘proof of guest’s age as being 19 years or older. See Section 5 for fees. The houseguest with the I.D. badge may use the Club Facilities without be accompanied by a Club Member if they have received orientation

C. *Visitors* –A “visitor” is a guest not staying on-site. Visitors are permitted to use the clubhouse facilities (card room, billiard room, pool, whirlpool, and fitness room) and must be accompanied by the resident. A visitor must sign in at the Clubhouse Service Desk and obtain a pass in order to use the facility. They must sign out and return the badge when finished using the facility. See Section 5 for fees and Section 7 for age limitations.

D. *Children* – Children are permitted only in the pool and outside area. Club members must obtain a wristband for the children from the Clubhouse Service Desk and must accompany children at all times. See Section 5 for fees.

E. *Single Resident guest I.D. badges* –

1. All Club members with single status can obtain one reusable guest pass from the Clubhouse Service Desk. This pass will enable you to bring one guest at any time to the clubhouse at no additional charge.
2. You must surrender your second resident I.D. badge to the Clubhouse Service Desk prior to receiving a single resident guest pass or a new resident pass.
3. Single residents with a resident guest pass are able to purchase an additional ticket for an event during the entire time of ticket sales.
4. Class registration will be available for the guest of the single resident (one guest at a time per Class) at the same existing fees as residents.
5. I.D. badge is not to be used by anyone other than the guest of the single resident.

F. Club Members are responsible/liable for the actions of their guests (Houseguests, Visitors, Children, and Single Resident guests) at all times when using the Club House facilities. (See the Villas Master covenants, Section 4.)

G. When a caretaker is required to accompany a member, the guest fee will be waived and a badge will be provided with the title “caretaker”. The generic term “caretaker” will be used on the badge to facilitate usage by more than one named caretaker. The club manager is authorized to issue the badge when requested by a member with details of the reason for the visitor. The caretaker must be over the age of 19 years and may participate in the activity of the member as long as it does not restrict usage by other members desiring to use the devices such as pool table, treadmill, etc. The badge will be surrendered after its usage is no longer needed.

Club BellaVita Rules and Regulations

5. FEES:

- A. Club BellaVita and the BellaVita Homeowners Association is a non-profit organization.
- B. Fees may be assessed for various clubhouse activities such as parties, trips, activities or classes that have outside fees associated with them. These fees will be based on cost and overhead and paid to the BellaVita Homeowners Association.
- C. Club Member I.D. badges will be replaced for a \$5.00 fee at the Clubhouse Service Desk.
- D. The fee for each additional Club Member I.D. badge will be a prorated share of the annual assessment allocated to the clubhouse.
- E. Fee for replacing or exchanging a resident guest pass will be \$5.00 (no exceptions). Defective Pool Key Cards will be replaced at no charge at the Clubhouse Service Desk. Lost or damaged Pool Key Cards will be replaced for a \$20 fee.
- F. Lost or damaged gate openers can be replaced for \$30 each. If a household has more than two vehicles, they may purchase up to two additional openers for \$30 each. To preserve the security of our community, gate openers must not be given to non-residents. Please report a lost or stolen Pool Key Card or Gate opener to the Clubhouse Service Desk as soon as possible. New club members receive I.D. badges, Pool Keys cards, and Gate Openers at no charge as part of their orientation.
- G. Houseguests will be charged a non-refundable fee of \$15.00 per week, or \$30.00 for up to 30 days to use Club BellaVita.
- H. Children under 19 will be charged for a wristband at the same rate as houseguests and visitors.
- I. Visitors will be charged \$3.00 per day.
 - The maximum number of visitors allowed per household per day is 15. More than 15 visitors per household will be considered a special event and rental rules and fees apply.
 - When a visitor is attending a private event whereby a rental fee has been collected or the visitor purchases a ticket for the special event, the \$3.00 guest fee will be waived. The visitor will only have access to the area where the event is being held and for the scheduled time period of that event.

6. CLUB MEMBER RENTALS

- A. Club members may rent the ballroom and/or the Arts and Crafts Room for personal events. See the Clubhouse Manager for reservation procedures and fee information. Room Reservation requests by club members must be approved by the Clubhouse Manager. Any variation from BellaVita Rules must be approved by the BVHOA (BellaVita Homeowners Association) Board of Directors. [See paragraph 6.B.]

Club BellaVita Rules and Regulations

1. Club members must fill out the appropriate paperwork and make all necessary arrangements with the Clubhouse Manager to receive the club member rental rate. Club members may rent the facilities for an adult event for themselves and/or for their **immediate family** only at the discounted club member rate. The penalty for falsification of information to obtain the lower rental rate will be the forfeiture of the deposit in addition to being charged the full outside rental rate. If a club member is not present for the entire event, including set-up and clean-up, the deposit will be forfeited. **No exceptions.** Hours for the rental are not to exceed 12:00 am. Rental fee is \$80 per hour for the ballroom, which includes use of the kitchen, and \$20 per hour for the use of the craft room. Set-up time and clean-up time is to be counted in the total number of hours rented. A \$1000 deposit is required for the ballroom and \$250 for the craft room and will be held until final inspection is completed. When a Club Member rents the ballroom, they are entitled to one hour set up and one hour clean up without charge.
2. Any club member renting for any purpose other than the above will have to pay the rental rates contained in paragraph 6.B.
3. A reservation is not considered confirmed until the official "Application for Exclusive Use Form" has been completed, the required deposit paid and an approved copy of the form is in their possession.
4. Acceptance of all reservations is subject to the club member's agreement to abide by the rules for using the facilities and assuming full responsibility for the actions of their guests.
5. The BellaVita Homeowners Association Board of Directors retains the right for final interpretation of the rules and policies governing the use of the facilities.
6. Renting party and guests have exclusive use of the room being rented and kitchen. The use of the Restrooms will be shared with homeowners. Billiard Room, Fitness Room, Computer Room and Library are not available for the use of guests during the rental party.
7. A cancellation fee of \$200 will be charged for any event cancelled within 60 days of the event.
8. If a Club Member that is renting the ballroom wants to use the A/V System it can only be operated by a Club House employee or a trained club member. A \$25.00 per set up fee will be assessed for anything other than cable music. Use of the A/V system requiring an authorized employee in attendance will require a \$25.00 per use and \$15.00 per hour of operation with a minimum of 1 hour fee. The Club House Manager will identify when an employee is required for the A/V operation.
9. Table cloths and chair covers will not be available for rental.
10. Usage of the facilities for organizations whereby a member is a member of the organization will be considered on a one time basis and must be submitted by the Club House Manager with rental details to the BellaVita HOA Board for appropriate actions at least 30 days before the facility is to be used. Consideration will involve details about the function, type of organization, quantity of people attending, time desired, impact on other club events and room desired. Kitchen facilities are limited to refreshment type usage and all disposable and consumable products are the responsibility of the member. The member will be responsible for set up and clean up. The age restriction of Sections 7 applies. Rental under this situation will not include the pool, game room or fitness room and member usage fees will apply.

Club BellaVita Rules and Regulations

B. Club facilities will not be rented to outside individuals or organizations.

C. Club Member Bereavement Usage

Club members may utilize the Clubhouse for Funeral/Memorial events for deceased BellaVita homeowners/residents at no cost. Arrangements must be made with the Clubhouse Manager and/or staff for the use of a room for the funeral/memorial event. Every effort will be made to accommodate requests. The party using the club house can use any one room that is of adequate size for the expected party as determined by the club house manager and may use the kitchen facilities and kitchen appliances. The member or family shall provide disposable items and utensils. Facility usage will not include access to the pool or fitness and game room.

D. A full-time employee may rent Club facilities at the discretion of the BVHOA Board of Directors. The rental fees and rules that apply to homeowner's rentals will apply.

7. AGE RESTRICTIONS:

Within Club BellaVita, the Billiard's Room, Fitness Room, Computer Room and Library will be available to club members and guests 19 years and older only. Children under 19 will be permitted to use the putting green, pool and spa facilities during designated hours and **must be** accompanied by a club member. Children will be permitted to attend events specifically planned for them. Flyers and postings will designate events where children will be permitted.

8. POSTERS AND SIGNS

No signs of any sort may be posted at the clubhouse or upon the clubhouse facilities nor may any advertising leaflets, papers, or written material be distributed within the community facilities without the consent of the Clubhouse Manager and/or Staff.

9. CLUBHOUSE SERVICE DESK

A. The Clubhouse Service Desk will be open for general information, services and ticket sales from opening until 1 hour before closing of the clubhouse.

B. Clubhouse Staff will be on premises and available at all times during regular Clubhouse hours.

C. The Copy Center coping guidelines for the BVHOA Board, Board Committees and Clubs and Organization Officers are at no charge as follows:

- Maximum of 25 pages – immediate copying
- Maximum of 400 pages – 24-hour copying
- Over 400 pages – one week copying
- Any specialty services (stapling, binding, hole punching, etc.) is the responsibility of the requester.
- All copies are black and white on white paper only.
- All specialty papers are to be provided by the requester.

Club BellaVita Rules and Regulations

D. The Service Desk will provide the following FAX and Notary services:

- Local Faxes – no charge
- Long distance faxes - \$1 for each page
- International faxes - \$6 for the first page and \$1 for each additional page
- Receiving Faxes – 5 cents per page
- Notary services are free when a Notary is available.

10. FITNESS ROOM:

A. You will receive an introduction to the fitness room during your orientation. If further assistance is needed please see the Clubhouse Manager and/or Staff.

B. Please limit your time on the cardiovascular equipment to 30 minutes when other club members are waiting.

C. The dress code established for the Fitness Center is for your comfort and safety as well as the protection of fitness equipment. Please observe the following guidelines. The determination of appropriate dress will be left to the discretion of the Clubhouse Management and enforced by the Clubhouse manager and/or staff. If your attire is determined to be unacceptable, you will be asked not to exercise. The dress code includes:

- ◆ Athletic shoes (Tennis, Jogging, Walking, Running, Aerobic etc.)
- ◆ T-shirts and Athletic wear or jogging shorts/pants are recommended.
- ◆ Absolutely no bathing suits. Street clothes (denim or dress shorts/pants) with buttons, zippers or belts are not recommended.

D. No one under the age of 19 will be permitted in this room.

E. Please bring a towel.

F. Wipe down machines after use. Disinfectant and paper towels will be available within the Fitness room.

G. Description of equipment use is located on the individual machines.

H. A phone is available for emergency use only and is located outside of the Fitness Room in the swimming pool area above the water fountain by the outside bathroom entrances. The emergency phone, when activated directly contacts the 911 Emergency Operator.

I. Water bottles are permitted in the Fitness Room. Please no food or other drinks.

J. The television is for your viewing pleasure. Do not remove the remote from the room. You may turn to any channel, but please keep the volume to a respectable level.

K. Please consult with your physician prior to starting an exercise program

L. For safety reasons it is recommended that individuals not exercise alone in the Fitness Room.

M. Defibrillator is located in the fitness room.

Club BellaVita Rules and Regulations

11. THE BILLIARDS ROOM:

- A. No one under 19 is permitted in this room.
- B. No food or drink is permitted in the Billiards Room at any time.
- C. Return balls to the rack on the table at the conclusion of your play and return cue sticks and chalk to the wall racks. If any equipment is missing or broken, please notify the Clubhouse Service Desk.
- D. Please refrain from sitting or leaning on tables.
- E. When all tables are occupied and others are waiting, we request that you limit your time to one hour.
- F. Please use caution when using the darts, and return them to the Clubhouse Service Desk when finished.

12. LIBRARY:

- A. The library books are there for your enjoyment. If you wish to take a book home you may do so. When you are finished, please return the book to the drop off box located in the library.
- B. If you wish to donate books to our library collection, please contact the Clubhouse Service Desk or Resident Library Coordinator.
- C. Please return all magazines and newspapers to their proper racks when you are finished.
- D. The television is for your viewing pleasure. Do not remove the remote from the room. You may turn to any channel, but please keep the volume to a respectable level.

13. COMPUTER ROOM:

As part of the Clubhouse amenities enjoyed by homeowners, the computer room is a community utilized Facility. As with all other community-utilized facilities, its continued maintenance and condition depend on the responsible behavior of individuals using these resources. Users should be sensitive to the public nature of the shared facilities. As caretakers of the Computer Room, Club BellaVita Management expects and requires ethical, legal and responsible behavior from its users. Club BellaVita expects that no individual homeowner, group of homeowners, their guests or the staff at Club BellaVita will engage in any inappropriate or illegal use of hardware, software or Internet access. Any violation of this policy may result in loss of computer privileges, legal action, or termination of employment, where applicable.

- A. Users may not violate agreements, copyrights, or intellectual property rights of the producers of computer software or resources.
- B. Users may not break into, tamper with or otherwise alter computer software and hardware.
- C. Users may not copy, steal, or damage software or hardware owned by Club BellaVita.

Club BellaVita Rules and Regulations

- D. Users may not intentionally introduce viruses or computer programs into Club BellaVita computers.
- E. Users may not modify system configurations or hardware.
- F. Users may not disrupt system operations.
- G. Users may not misrepresent oneself on the Internet while using Club BellaVita computers.
- H. Users may not utilize Club BellaVita computers for their financial gain.
- I. Users may not load, download or upload any software or files.
- J. Users may not use computers to harass another or violate another's rights.
- K. Users may not access or view pornography or other offensive or inappropriate material and the display of Internet content should comply with Club BellaVita Management harassment policies and State and Federal laws.
- L. Users may not violate authorial integrity, including plagiarism, invasion of privacy, unauthorized access and trade secret and copyright violations.
- M. When classes or Computer Club meetings are in progress, members must wait for use of computers.
- N. Computers and printer will be turned on and off by clubhouse staff only. Please log in and out when using the computers. No food or drink is allowed in the Computer room.
- O. Limit time to 60 minutes (from signing in) when fellow homeowners are waiting.
- P. The Computer Room computers will print at the copy machine at the Service Desk. A 5 cents per page fee will apply.
- Q. If you would like to learn how to use a particular application, please contact the Clubhouse Service Desk for class information
- R. If you have any problems or questions, please contact the Clubhouse Service Desk.

14. GRAND BALLROOM:

- A. Food and drink are permitted in the grand ballroom, craft room and kitchen only.
- B. This room may be divided into smaller rooms for various uses. Please check with the Clubhouse Manager and/or Staff for a current room schedule if you would like to reserve the room or a section of the room.
- C. The audiovisual control center is to be operated by trained, authorized personnel only—**No Exceptions**. The Clubhouse Manager and/or Staff have a list of trained, authorized personnel-

Club BellaVita Rules and Regulations

D. The jukebox is for your use and enjoyment. If you need assistance with operation, please contact the Clubhouse Manager and/or Staff.

E. No equipment and/or furnishings may be removed from the Clubhouse for private use.

15. THE KITCHEN AND PANTRY:

A. Kitchen facilities may be used by Club members.

B. Overnight storage of items for rentals is not permitted without authorizations by the Clubhouse Manager and/or Staff.

C. Clubhouse equipment and/or furnishings may be used by club members at no cost during rentals by club members. A list of desired items should be provided to the Clubhouse Manager and/or Staff in advance. The equipment will be inspected by the Clubhouse Manager and/or Staff at the beginning and end of the rental. If any equipment and/or furnishings are missing or damaged, the club member will be responsible for replacement or repair.

D. Clean up of the Kitchen. At the beginning of the rental, the Clubhouse Manager and/or Staff will provide the Club member a check list of the condition of the kitchen to verify that the room is in proper condition before renting. At the end of the rental period, the Clubhouse Manager and/or Staff will use the checklist to verify that the kitchen has been left in the same condition as it was prior to the rental.

E. Dishwasher is for clubhouse staff usage only.

F. Washer and Dryer are for clubhouse staff usage only.

G. No equipment and/or furnishings may be removed from the Clubhouse for private use.

16. THE POOL, SPA, AND DECK:

A. Observe posted pool cleaning restricted hours and closings.

B. Children will be permitted in the pool area (see page 3 for hours).

C. Scheduled pool classes have exclusive use during reserved times.

D. There is no lifeguard. **SWIM AT YOUR OWN RISK!** Observe posted pool rules and hours.

E. Clubhouse staff is available during clubhouse hours only.

F. Pool area lights will remain on during evening pool hours only.

G. The pool shall be heated as necessary to maintain a minimum temperature of 80 degrees from April 15 through November 15.

H. Emergency phone is located in the pool area over the drinking fountain.

Club BellaVita Rules and Regulations

- I. Please have ID badges or wristbands visible at all times (If swimming, club members should keep ID badges visible on chair).
- J. Visitors and children using the pool/and or pool area must have wristbands purchased before entering. They must be accompanied by a club member when purchasing the wristband and when using the pool and/or pool area.
- K. Showers are recommended before entering the pool.
- L. No glass items permitted in the pool area. No food or drink within 4 feet of pool or spa. Members and guests are required to clean up their area when finished.
- M. No diving, jumping or horseplay is permitted.
- N. All persons using facilities will conduct themselves in a courteous manner, with regards to the rights of others.
- O. All members or guests who do not follow the rules will be asked to leave the pool area.
- P. Large flotation devices are not permitted at any time.
- Q. Children who are not toilet trained must wear swimming specific diapers under their bathing suits.
- R. No pets in pool or on deck area.
- S. During a thunderstorm the pool will be closed.
- T. Positively no reservation of chairs or lounges. One chair or lounge per person.
- U. Proper bathing attire only. No cutoffs.
- V. If feces are found in the pool, any resident present should:
 - 1. Try to remove the feces from the pool.
 - 2. Advise everyone in the pool that the water is contaminated, and that the pool must be vacated.
 - 3. If during Club House hours, notify the Service Desk for further communication with the pool service. The Service Desk attendant will put the "pool Closed" signs outside of each gate. If the Club House is closed, the resident should get the "Pool Closed" signs that are near the water fountain and place one outside of each gate. They should, then, notify one of the board members for further communication with the pool service.

Club BellaVita Rules and Regulations

17. BARBECUE AND PICNIC AREA

- A. Reservations must be made at the Clubhouse Service Desk for the use of the barbecue equipment.
- B. All members and guests are required to clean up their area after use.
- C. If needed, please ask the Clubhouse Staff for assistance in operating the barbecue equipment.

18. CLUBS - RULES AND REGULATIONS

- A. The minimum number of members that shall constitute a club is ten (10).
- B. All BellaVita clubs shall be open to any BellaVita club member who is interested and qualified.
- C. All clubs must function under basic Rules of Order to include nomination and election of officers by majority vote. Any decisions to be made by a club involving the expenditure of club funds / dues or raising of funds must be done by majority vote.
- D. Each club will prepare a "Mission" or "Purpose" statement describing the general objectives of the organization. This statement will include a list of officer positions and terms of office. It must be submitted to the HOA Board of Directors no later than two (2) months from the date of the organization's establishment.
- E. Club charges are acceptable to help defray the costs for the club. The amount of the dues, if any, must be presented to the Board of Directors for approval prior to their presentation to the club members. Please advise the Board of Directors when an increase/decrease occurs.
- F. Every club shall operate as a non-profit organization and shall supply the Management Company with a year end financial statement showing a zero balance as all of our clubs maintain a non-profit status. If there is a balance at the end of the year, a detailed list of proposed expenditures is to be submitted.
- G. Club BellaVita is responsible for supplying paper products, non-alcoholic beverages, certain food items or refreshments, or any other items for any club related event on a monthly basis. The expense of these items shall be shared equally by Club BellaVita and the other major clubs in the community (currently: Belles', Men's, That's Entertainment and Veterans)
- H. All **club presidents** will advise the Clubhouse Manager in writing of all scheduled meeting dates/times and of any other pertinent changes or cancellations.
- I. Any club that invites a guest speaker must give Clubhouse Manager in writing, the name and objective of that speaker at least one week in advance of that particular meeting. This speaker must sign in and be issued a special pass from Clubhouse Service Desk.

Club BellaVita Rules and Regulations

J. Articles regarding specific club activities for the BellaVita Weekly Announcements and Website must be submitted in writing by the club president, in accordance with proper deadlines. Every effort will be made to print each article, space permitting.

K. Management's objective is to have as many diversified clubs as possible meeting within the Clubhouse. Every effort will be made to avoid duplication of clubs.

L. All fundraisers must be approved by the Board of Directors (50/50, raffles, drawings, events, etc.)

M. Any advertisement (flyers, posters, e-mails, etc.) for a club sponsored event that requires a ticket sale must include the name of the club .

N. Any Funds raised by a club for the purpose of purchasing any equipment or accessories that will remain a permanent fixture of Club BellaVita such as sound equipment, furniture, gym equipment; BBQ or pool equipment must be submitted by the purchaser to the Management Agent for inclusion as a covered insurance item and accounted for in a financial statement. Written approval by the Board of Directors must be obtained prior to the purchase of the item or upgrade.

O. Refreshments are only to be served in the Ballroom or Arts & Crafts Room.

19. SPECIAL EVENTS:

A. Ticket sales will be offered to members of Club BellaVita, on a first come first serve basis.

B. After a designated period of time, the unsold tickets may be made available to guests of members on a first come first serve basis. When a ticket is purchased for an outside guest, the guest fee of \$3 will be waived and the guest will have access to the event only.

C. Those with special physical needs or impairments are asked to notify the Clubhouse Service Desk during normal hours and special seating arrangements will be made.

D. Those persons holding a single resident badge can purchase one guest ticket for any ticketed event.

E. Attire will vary for each event. Please check postings or at the Clubhouse Service Desk for specific information.

F. ID badges are not required for ticketed events.

20. CLUB BELLAVITA AND THE BELLAVITA TRADE NAME

No individual homeowner, Club, or outside entity shall use the BellaVita name without written permission from BellaVita Board of Directors.

Club BellaVita Rules and Regulations

21. CLASSES, PRIVATE INSTRUCTORS AND SPEAKERS

- A. Any club member or outside instructor, speaker or group providing an activity free of charge to the entire community will not be assessed a Clubhouse fee.
- B. Any club member or outside instructor, speaker or group providing an activity to the entire community for a fee will be assessed a nominal Clubhouse charge that will be disclosed to all club members and an accounting of those charges will be provided to a club member upon request.

22. LAKE AREA

- A. Residents and their guests are encouraged to use the lake area. Guests, except when walking or jogging, must be accompanied by a resident. Children are to be accompanied by a resident at all times.
- B. Do not climb on the rocks around the water fall nor into the stream that crosses under the walk way.
- C. Sport fishing, or catch and release, is allowed in the lake. Guests must be accompanied by a resident when fishing. No fishing after dark.
- D. Golf carts or any other motorized vehicles are not to be driven on the walk way around the lake. The only exceptions to this are the cart installing or picking up the flags, the Club House maintenance cart, other official Bellavita carts, and elder assistance scooters.
- E. Residents and guests using the lake walk way in the early morning hours or evening and night hours should respect the privacy of lake residents by keeping their voices low.
- F. All dogs are to be leashed at all times and their droppings must be picked up.
- G. Bicyclists should verbally signal when they are approaching joggers or walkers from behind.
- H. DO NOT FEED THE DUCKS, GEESE OR OTHER LAKE BIRDS.