

Community Relations Committee
Minutes of Meeting
May 20, 2010

Carol Uran, Chair, opened the meeting at 7:00 p.m.

Since Secretary Billie Velazquez was not present at the opening, an oral review of the last meeting was conducted.

Ruth Southard, HOA Board Member, was a guest at the meeting. Ruth will act as a primary contact this year to all committees for operations support, such as procedural development and resource identification.

After a brief review of the core tasks and mission of the CRC with the assistance of Ruth, the Committee proceeded to discuss tasks/projects of the Committee:

- **Census Survey:** Complete the few incomplete forms, make a list of those without access to computers and single residents.
- **Hurricane/Storm Booklet:** Make any necessary changes to booklet and reprint approximately 150 copies. Schedule a “resident meeting” in June to review storm information and have a speaker from the National Weather Service.
- Begin a review of the “**Notebook**” used for **new resident orientation**. Some information is outdated. The “table of contents” was divided among committee members for review with results to be reported at June meeting. Carol will work with Nancy and Judy to include their input.
- Develop a “**BellaVita at a Glance**” to present to new residents at visitation.
- Set up a “**New Resident Visitation**” format. Carol and Billie Velazquez will make a proposal at the June meeting.
- Develop a format for **tracking resale homes** on the market. New homes are not as difficult to keep track of.
- “**Neighborhood Assistance**” Projects are best left to the Communications Committee.
- Calendar of Informational Forums for “**Health and Safety**” Issues will be developed at a later date.

Those present at meeting: Nancy Alexander, Jo Callaway, Nancy D’Ambra, Jan Dow, Ruth Southard, Carol Uran, Billie Velazquez.

The meeting was adjourned at 9:10 p.m.

Carol Uran
Recorder