

**CLUBHOUSE COMMITTEE MINUTES OF BELLAVITA
HOMEOWNER'S ASSOCIATION
Saturday, July 17, 2010**

Members Present: Karen Bishop, Casenia Caddell, Joe Iacocca, Jack Lauber, Marjorie Parham, John Rodriguez, Mike Sanders and Nancy Triggs

Absent: Cris Barrera and Sheldon Maxwell

Old Business

- 1) Donation Basket - The donation baskets cannot be used at a BellaVita event where there is liquor, beer or wine served. Raffle baskets can only be sold and the drawing done outside the ballroom when there is liquor, beer or wine served at a BellaVita event.
- 2) Smoking - No smoking is allowed in the pool area and this message will appear on the new signs being made for the pool. The only two places smoking is allowed outside the clubhouse is: (a) On the front porch in front of the Clubhouse Manager's office where a smoking receptacle is located and (b) Behind the clubhouse outside the kitchen door where a smoking receptacle is located.
- 3) Residents disobeying the pool rules - Discussion was held on residents breaking the rules for the pool (babies and toddlers without special swim diapers on, glass bottles in pool area, not picking up liter and straightening chairs upon leaving, children in the hot tub, breaking into the pool after hours, etc.). We would like to encourage residents to approach people breaking the rules so we don't have incidents like what occurred on the 4th of July where feces were found in the pool and the pool had to be closed and shocked to decontaminate. Also, residents were seen with glass bottles in the pool area and leaving their garbage rather than throwing it in the receptacles. The residents breaking these rules could lose their privileges at the Clubhouse. It was suggested that a letter be sent to all residents with the Rules and Regulations of the Pool and Spa to be delivered by the block chairman. New signs are being made for both the pool and the spa. Jack agreed to write the amendment to the Club House Rules and Regulations (see attached copy).
- 4) New Computers for the Clubhouse - The Board has approved \$3,000 for the purchase of three new Dell or HP computers. Nancy addressed the advantages of AMI purchasing the computers, setting them up, installing the VNC to remotely service and maintain the computers, buying the Microsoft Essentials Standard 2010 Open License for Word Excel PowerPoint, Outlook, OneNote and Publisher that allows these computers to be upgraded to new versions at no charge through the AMI license. Most problems with the computers can be fixed by AMI remotely and Dell would take care of hardware problems under warranty. The committee agreed to send a request back to the Board for the additional \$467 for AMI to purchase, install and service these three computers.

- 5) Blinds for Ballroom - The committee agreed to recommend to the Board that BellaVita purchase the blinds from 3-Day Blinds including installation at a cost of \$1,234.50.

New Business

- 1) Revision of Rules & Regulations regarding guests fishing in the lake - Due to numerous instances of guests fishing late at night and disturbing the residents living along the lake and residents driving their golf carts around the lake, it was agreed to change the name of Club House Rules and Regulations to "Club House, Pool and Lake Area Rules and Regulations." Jack agreed to write these new rules to be submitted to the Board for their approval. (See attached Revision that will be submitted to the Board). It was suggested that the Communication Committee have signs by lake entrances saying, "No fishing after dark and guests must be accompanied by a resident when fishing in lake."
- 2) Review of Mission Statement for this committee - Committee approved mission statement for this committee with the changing of the Club House Rules and Regulations to "Club House, Pool and Lake Area Rules and Regulations.
- 3) Review of "Procedures for Committee Meetings" - The committee read and agreed to comply with these procedures.
- 4) Review BVHOA Project Management - Committee reviewed.
- 5) Hurricane Preparedness - Nancy stated that it took her and Steve 8 hours to prepare the Clubhouse to shut down for hurricanes approaching. Clubhouse hurricane procedures should be in writing to protect the Clubhouse asset.
- 6) Budget - Items this committee suggested for the budget are: new exercise equipment and front window covers (plantation blinds).

The next meeting will be held at 11:00 a.m. on Saturday, August 21.