

CLUBHOUSE COMMITTEE NOTES
BELLAVITA HOMEOWNER'S ASSOCIATION
Saturday, July 28, 2012

Members Present: Karen Bishop, Jack Lauber, Marjie Parham, John Rodriguez and
Mike Sanders
Absent: Cris Barrera and Lloyd Lambert

- **Blackout Curtain on Ballroom Doors** - The Board has budgeted \$3,500 to replace the blackout curtains on the Ballroom Doors. The original curtains fell apart when they were cleaned. Marjie and Karen already have one bid and will get another bid plus bids on the cost to put a protective film on the windows.
- **Budget for Computer Room** - The Board has budgeted \$3,500 every 5 years for replacement of computer equipment, new hardware, software upgrades, etc.
- **Window coverings** - The Board has budgeted \$10,000 every 10 years for replacement of window coverings in the clubhouse. This would cover replacement of the plantation blinds across the front of the clubhouse.
- **Freezer** - The Board has budgeted \$2,500 to replace the freezer with a commercial freezer and drip pan (or ask clubs to replace?).
- **Carpeting in Ballroom** - Board has budgeted \$20,000 for new carpet without pad. Mike Sanders and Jack Lauber will get bids on replacing the carpet in ballroom. This does not include carpeting for the computer room, pool table room, or library because this carpet is in good condition.
- **Replacing tile in Clubhouse** - The Board has budgeted \$15,000 for 2013 to replace the dark brown tile in the hallways and replace the carpet in the hallways with tile. It was decided that the carpet and tile replacement should be coordinated at the same time, possibly in January which is the slowest month for club activities.
- **Exercise Room** - The Board has budgeted \$6,000 per year to include maintenance contract for exercise equipment and replacement and upgrading current equipment. Suggestion had been made by a resident for more women-friendly machines. Lloyd Lambert will be asked to look into this type of equipment.
- **Sales Office** - The Board has budgeted \$8,000 to turn over the sales office to a library, meeting room, and hospitality room. They would also like the sales office to be named. The plan is to use the middle room for the library and hospitality room. One suggestion is to add small table (for 6-8 people) in the middle of this room for a small meeting (6-8 people) plus use as a hospitality table.
- **Contract Consultant** - Dorothy Barrera is the contract consultant for BellaVita. She needs to review any contracts that need to be signed for work to be done in the clubhouse such as replacing carpeting, tile, new blackout curtains, etc.
- **Finance Chairman** - Margo Green is the Finance Chairman for BellaVita. All projects relating to HOA budget need to be presented to the finance committee for approval before presenting to the HOA Board. Each committee is allocated \$500 for incidental expenses related to their particular committee expense. The finance committee will also have a "wish" list. If clubs have a "wish" list, submit it to the finance Committee before they purchase it for the Clubhouse. All donations of equipment need to be approved by the HOA before the

equipment is purchased for the clubhouse. Jack suggested we add chairs to the “wish” list to replace some of the chairs that are too damaged to use anymore plus additional chairs for large meetings.

- ***Budget items for following year*** - Each year all budget items for the following year need to be sent to the HOA Board before their April meeting to be approved.

The next meeting will be held on Saturday, August 25, 2012 at 11:00 a.m.