## How can I submit suggestions or concerns to the HOA?

Homeowners are encouraged to communicate with members of the HOA Board of Directors. There are several avenues of communication available.

1. E-mail any board member.

E-mail addresses are posted in the Weekly Newsletter (<u>www.club-bellavita.org</u>) and on the Residents page

2. Call any board member.

Phone numbers are posted in the Weekly Newsletter and on the Residents page.

3. Complete a Homeowner Concern Form.

Homeowner Concern Forms are available on the website and at Clubhouse Submit the form to Clubhouse

The Secretary collects the forms and presents the items as New Business at Board meeting Disposition of the item is documented with a response to the homeowner

4. Address the board at a Board meeting.

Speaker Request Forms are available on the website and at Clubhouse Forms are submitted to board Secretary

The topic and homeowner name are added to the meeting agenda as the first item of business after Agenda Approval