

ISI COMMERCIAL REFRIGERATION, INC.

640 W 6TH ST
HOUSTON, TX 77007

RECEIVED
OCT 04 2012

10/02/2012

ASSOCIATION MANAGEMENT
5295 HOLLISTER ST

HOUSTON, TX 77040

Dear NANCY T. :

Your preventative maintenance contract with ISI Commercial Refrigeration on your refrigeration and/or ice machines listed on the next page will expire on 11/01/2012.

If you would like to renew the contract for another year you may simply sign the bottom of this letter and fax or mail it to us. The price to extend your preventive maintenance contract for another year is only \$535.00 plus tax \$44.14 = \$579.14. This entitles you to continue to receive the same valuable benefits that you have currently been enjoying.

Upon receipt of this letter signed by you we will send you an invoice for payment.

If you would like to pay by credit card, please call us at 214-631-7980 extension 3524, or you may simply return this letter signed below with your check for faster processing.

We want to thank you in advance for your business and hope we can continue the preventative maintenance program for you.

Best Regards

AIDA GARZA

I wish to renew the current preventative maintenance contract.

Customer
Signature

R.H. Gerlach

Print Name:

R.H. GERLACH
President, HOA

Elizabeth Woods
ELIZABETH WOODS
Treasurer Date 10/26/12

PH 713 861-4455 FAX 713 861-4772 WATS 800 777-0314

OFFICE LOCATIONS

ABILENE BEAUMONT DALLAS HOUSTON

TACL B009694C - Regulated by the Texas Department of Licensing and Regulation, P.O. Box 1257, Austin TX
78711, 1-800-803-9202, 512-463-6599



ISI Commercial Refrigeration
640 W 6TH ST, Houston, TX 77007 •

(713) 861-4455 • (800) 777-0314 • FAX (713) 861-4772

PLANNED MAINTENANCE PROGRAMICE MACHINES****

An ice machine and/or refrigeration equipment represents a sizable investment of time and money in any company's business. In order to receive the best return for that investment it **MUST** receive periodic maintenance.

It is the **USER'S RESPONSIBILITY** to see that the unit is properly maintained. It is always preferable and less costly in the long run to minimize down time by keeping it clean, adjusting it as needed, and replacing worn parts before they cause a machine failure. Maintenance and cleaning should be scheduled at a **MINIMUM** of four (4) times per year.

ISI has put together a program to help optimize the life expectancy of your ice machine and minimize down time. Under this program, ISI will perform the following maintenance on the listed equipment **4 times per year at 3 month intervals**:

1. Clean the entire recirculating water circuit with ice machine cleaner
2. Check and flush out drain lines on the ice machine and bin, **If bin is empty**
3. Sanitize all accessible surfaces that come in contact with ice
4. Check and adjust water levels and ice making controls
5. Check bin switch/thermostat operation
6. Lubricate accessible bearings
7. Check and clean air cooled condenser and air filters
8. Check and correct all loose wiring and vibrating refrigerant lines
9. Perform visual inspection for refrigerant leaks and faulty components
10. Submit an itemized list of any recommended repairs for customer approval

In addition, this program entitles you to the following benefits on all covered equipment:

1. *****PLAN A***NO TRIP CHARGE** on service call fee on any additional service work during regular business hours.
2. A **10% DISCOUNT** off the list price on all parts used.
3. **PRIORITY** handling of your service needs.

pg 1 of 1



ABILENE BEAUMONT DALLAS HOUSTON

www.isi-texas.com

TACL B009694C B005185C B012023C B009799R B015960C

Regulated by the Texas Department of Licensing and Regulation, P.O.Box 1257, Austin, TX 78711, 800 803-9202, 512 463-6599