

CONTRACT FOR SERVICES

The Parties to this Contract for Services are **BELLA VITA AT GREEN TEE HOMEOWNERS ASSOCIATION, INC.** (The Association), a Texas Non-Profit Corporation and **R. S. PAINTING, INC.** (The Contractor), a Texas Corporation / Partnership / Individual.

By this Contract, the Association engages Contractor, and Contractor agrees to perform, the following work ("the work") for the payment stated below, in accordance with the General Conditions, attached.

ARTICLE I. SCOPE OF WORK

The Contractor shall perform all the Work as required by the Contract Documents:

- 1.1 Front door maintenance and refinishing as set forth in Exhibit A (Scope of Work) and Exhibit B (Proposal) which are attached hereto and made part hereof. The Association shall determine in its sole discretion which residences are to be maintained.
- 1.2 Change orders shall be in writing and must be agreed to and signed by both parties to this Contract.
- 1.3 In the event of an outside consultant being used, the consultant shall be agreed upon in writing by both parties to the contract.

ARTICLE II. TIME OF COMMENCEMENT

- 2.1 The work to be performed under this Contract shall be commenced upon request of the Association and shall continue until the work is completed on or before December 31, 2021.

ARTICLE III. CONTRACT SUM

- 3.1 The Association shall pay the Contractor for the performance of the Work, subject to additions and deductions by Change Order as provided in the Contract Documents equal to that shown in Exhibit B (Proposal). Should additional work be requested by the individual homeowner, such additional work shall be at the expense of the homeowner.
- 3.2 The Contract Sum is determined as set forth in Exhibit B hereto. Such amounts are inclusive of all applicable taxes.

ARTICLE IV. PAYMENTS

- 4.1 Based upon invoices for Payment submitted to the Association by the Contractor, the Association shall make progress payments because of the Contract Sum to the Contractor as provided in the Contract Documents as follows: Contractor shall provide periodic invoices indicating which residences were serviced. Payments of invoices will follow acceptance of the work by the Association.

ARTICLE 5
CONTRACTOR'S DUTIES

- 5.1 Contractor shall furnish at its own cost and expense all materials, crews, tools, machinery, and equipment for, and begin and press with due diligence until completion in accordance with plans and specifications agreed to by Contractor and Association and in a good and workmanlike manner, the Work.
- 5.2 In connection with the Work, Contractor shall (i) protect the Work and repair or pay for the repair of any damage caused by Contractor, its agents, invitees, or employees to property of Association or third parties; (ii) provide periodic and final clean-up of all debris resulting from the Work, and (iii) provide any items not specifically mentioned, but reasonably required for completion of the Work.
- 5.3 Contractor shall apply for and obtain all permits and licenses required for the Work at its expense and be responsible for securing inspections and approval of the Work from all authorities having jurisdiction over the Work.
- 5.4 Contractor shall pay off and satisfy all claims for labor and materials employed or used in any manner by it in connection with the Work, permit no liens of any kind to be fixed upon or against Association's or its members' property by Contractor's laborers, mechanics, or material men, and indemnify, protect, and save Association and its members harmless from and against all such claims and liens.
- 5.5 The Work shall be performed in accordance with a schedule approved by Association. Changes to the approved schedule shall be approved by all parties. Association and its duly authorized representatives shall have the right to inspect the Work at all reasonable times.

ARTICLE 6
PAYMENT TERMS

- 6.1 Payments to the Contractor shall include any and all applicable taxes and are not subject to any escalation.
- 6.2 Contractor shall submit duplicate invoices to Association each month for partial payments or as otherwise stated in payment terms due hereunder, and Association shall pay each invoice within thirty (30) days after receipt, unless a portion of the invoice is in question.
- 6.3 The payment provisions of this Contract are subject, however, to the withholding provisions of Sections 55.081 and 55.101 of the Texas Property Code and any and all other applicable laws and to Contractor's furnishing proof satisfactory to Association that all claims for labor and materials have been satisfied and that there are no unsatisfied claims for injuries or damages.

ARTICLE 7
INDEPENDENT CONTRACTOR

7. All Work performed hereunder shall meet with Association's approval, but the detailed manner and method of doing the Work shall be under the control of Contractor, Association being interested only in the result obtained. Contractor is an independent contractor as to the Work performed hereunder. All persons employed by Contractor shall be Contractor's employees paid by Contractor for labor supplied under this Contract. Contractor shall pay, and indemnify and save Association harmless from the payment of, all taxes and contributions imposed by all applicable federal and state laws with respect to Contractor's employees, including all interest and penalties payable under said laws as the result of non-compliance.

The Contractor shall supervise and direct the Work, using his best skill and attention and he shall be solely responsible for all construction means, methods, techniques, sequences and procedures and for coordinating all portions of the Work under the contract.

Unless otherwise specifically provided in the Contract Documents, the Contractor shall pay for all labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for the proper execution and completion of the Work, whether temporary or permanent or whether or not incorporated or to be incorporated in the Work.

- 7.1 In connection with the Work, Contractor shall (i) at all times enforce strict discipline and good order among his employees or subcontractors and shall not employ any unfit person or anyone not skilled in the task assigned to him; (ii) give Association a full one-year warranty unless otherwise specified on all materials, equipment, and workmanship; (iii) warranty that all materials and equipment incorporated in the Work will be new unless otherwise specified, and that all Work will be of good quality, free from faults and defects and in conformance with the Contract Documents. All work not conforming to these requirements may be considered defective; (iv) inspect the site of the Work and accept its existing conditions and shall give all notices and comply with all laws, ordinances, rules, regulations, and lawful orders of any public authority bearing on the performance of the Work, and shall notify the Association if the drawings and specifications are at variance therewith; and (v) comply with reasonable dress code as directed by the Association.

ARTICLE 8
COMPLIANCE WITH LAW

8. Contractor shall comply with all laws and lawful regulations applicable to any activities carried out in the name of or on behalf of Association under the provisions of this Contract and/or any amendments to it and shall notify Association promptly upon discovery of any instance where Contractor

fails to so comply.

ARTICLE 9
ACCURACY OF RECORDS

9. All financial settlements, billings, and reports rendered by Contractor to Association as provided for in this Contract and/or any amendments to it shall, to the best of Contractor's knowledge and belief, reflect properly the facts about all activities and transactions handled for the account of Association. Such data may be relied upon by Association as being complete and accurate in any further recording and reporting made by Association for whatever purpose. Contractor shall notify Association promptly upon discovery of any instance where Contractor has reason to believe such data are no longer accurate and complete.

ARTICLE 10
SUBCONTRACTORS; ASSIGNMENT

10. Contractor shall neither assign this Contract nor subcontract out any part of the work without the prior written consent of Association. In the event a subcontractor is employed with the prior written consent of the Association, Contractor agrees to hold harmless the Association from any and all claims arising from the use of said subcontractor. By submitting its invoices as provided for hereunder Contractor warrants that any such subcontractor has been paid and can make no claim on the Association.

ARTICLE 11
DEFAULT BY CONTRACTOR;
TERMINATION BY ASSOCIATION

11. If, in the opinion of Association, Contractor should fail at any time during the performance hereof to provide the necessary crews, tools, or equipment for the proper performance of the Work; or breach this Contract in whole or in part; or fail to use due diligence in the performance thereof; or not be performing this Contract in the manner herein provided; or be adjudged a bankrupt; or be placed in receivership, then, and in any of such events, Association may, at its election, either immediately terminate this Contract or take over and perform either through its own employees or another contractor all or any part of the Work remaining unperformed. In the event Association takes over the Work, Contractor shall not be entitled to any payment or further payment for Work performed or material, equipment, or supplies furnished prior to such taking over until the Work required under this Contract is completed and accepted by Association, at which time Association's total costs and expenses in completing the Work shall be deducted from the amount which otherwise would have accrued to Contractor and the difference, if any, shall be paid by Association to Contractor. Association's exercise of its rights hereunder shall not constitute a waiver of its rights in law or equity to pursue damages or any other

claim it may have against Contractor.

12. TERMINATION. In addition to Association's rights under Paragraph 11 above and 13 below, this Contract may be terminated in whole or in part at any time without cause by either Association or Contractor by written notice to the other party at least thirty (30) days prior to termination. Upon termination, Association shall pay Contractor compensation earned for the Work actually performed under this Contract to the date of termination. In no event shall Association be liable to Contractor for any damages on account of such termination or for anticipated profits with respect to future work, nor shall Contractor be liable to Association for any damages on account of such termination.
13. BUSINESS STANDARD. Each party, in performing its obligations under this Contract, shall establish and maintain appropriate business standards, procedures, and controls, including those necessary to avoid any real or apparent impropriety or adverse impact on the other party. The parties shall, with reasonable frequency during the term of this Contract, review such business standards and procedures with each other, including, without limitation, those related to the activities of employees, representatives, and agents in their relations with each other's employees, agents, and representatives, vendors, subcontractors and with other third parties, and those relating to the placement and administration of purchase orders and subcontracts.
14. RECORDS AND AUDIT. Contractor shall keep adequate books and records supporting its charges and its work generally under this Contract, and all such books and records shall be available at reasonable times to Association or its designated representatives during a period ending three (3) years following the date of final payment made under this Contract. Association's representatives shall have the right to reproduce all such books and records. If any audit by Association shall reveal errors or exceptions, Association and Contractor shall meet to review the audit report. If appropriate, Contractor shall adjust the relevant invoice(s) or refund overpayments promptly.
15. INSURANCE. For as long as this Contract shall be in effect, Contractor shall maintain types of insurance with companies satisfactory to Association and at minimum limits as follows:
 - (a) Workers' Compensation Insurance to cover full liability under the Texas Workers' Compensation laws and Employer's Liability insurance;
 - (b) Contractor's normal and customary comprehensive general liability insurance coverage, with limits of not less than \$1,000,000 for bodily and personal injury, death, or property damage resulting from each occurrence; and

- (c) Comprehensive automobile liability insurance coverage covering all owned, non-owned, and rented automotive equipment used in connection with the Work, with limits of not less than \$300,000 per occurrence for bodily and personal injury, death, or property damage.

Certificates of all insurance shall be furnished to Association and shall provide for thirty (30) days' written notice to Association prior to cancellation or material change of the policy or policies. Certified copies of each policy shall be furnished to Association upon Association's request. Contractor shall not violate or knowingly permit to be violated any condition of the insurance policies required by this Contract. Nothing contained in this Paragraph 15. INSURANCE shall limit or waive Contractor's legal or contractual responsibilities to Association or others.

16. INDEMNITY. Contractor agrees to and shall indemnify, protect, and hold harmless Association, its officers, agents, members and employees from and against any and all claims, demands, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorneys' fees, and including injury to or death of any person, or for damage to any property, in any way arising out of or in connection with acts or omissions of Contractor and/or persons operating under Contractor in connection with the Work done by Contractor under this Contract.

Where such claims, demands, losses, damages, causes of action, suits, or liability have been caused, in whole or in part, by the joint or concurrent acts or omissions of Association and Contractor, Contractor's duty of indemnification shall be in proportion to Contractor's allocable share of such joint or concurrent acts or omissions. Contractor shall not be liable for claims, demands, or causes of action arising solely out of Association's acts or omissions.

It is the expressed intention of the parties hereto, both Contractor and Association, that each of them shall be liable for the consequences of the acts or omissions of their own officers, agents, employees, or subcontractors whether those acts or omissions are the sole, joint, or concurring cause of any claims, demands, losses, damages, causes of action, or other liabilities.

Contractor shall be responsible for all damage and loss sustained by it to its tools and equipment utilized in the performance of the Work.

17. SAFETY.

- (a) Contractor shall develop a safety program applicable to each work site and to the Work, review such program with Association in advance of beginning the Work, obtain Association's approval, and enforce such

program at all times. Further, Contractor shall comply with all applicable laws and regulations promulgated by the Secretary of Labor under the Occupational Safety and Health Act of 1970 (OSHA), and any other legislation enacted for the safety and health of Contractor's employees. Association shall have the right, but not the obligation, to review Contractor's operations periodically for the purpose of securing compliance by Contractor with the safety program, but such reviews shall not diminish Contractor's complete responsibility for protecting the safety and health of its employees and subcontractors.

- (b) Contractor shall notify Association immediately, by telephone with prompt confirmation in writing, of lost-time injuries and fatalities that occur on the work site in connection with the Work being performed under this Contract and shall provide Association with such reports of injuries and fatalities as Association shall deem necessary, including, but not limited to, copies of all reports and other documents filed or provided to Contractor's insurers and the State of Texas in connection with such injuries or fatalities.

- (c) These safety and health terms are agreed by both Association and Contractor to be of the highest importance, and a breach or violation of any of the terms of this Paragraph by Contractor will be considered to be a material and substantial breach of this Contract. In the event that Association shall determine that Contractor has breached or violated the terms of this Paragraph, then Association shall have the right to suspend the Work or terminate this Contract, as Association shall determine, immediately upon written notice to Contractor. Work shall not recommence until Association shall be satisfied that these safety provisions shall not be breached or violated thereafter.

- (d) Nothing contained herein shall be interpreted as enlarging Association's legal duty to Contractor or to Contractor's agents, employees, subcontractors, or third parties, or altering the status of Contractor as an independent contractor as set forth in Paragraph 3 above.

18. ALCOHOL, ILLEGAL DRUGS, WEAPONS. The use of alcohol or illicit or unprescribed controlled substances, or the misuse of legitimate drugs by any person on the work site, or remaining on the work site while under the influence of such substances, is strictly prohibited. In addition, possession of alcohol, illicit or unprescribed controlled substances, firearms, explosives, weapons, or hazardous substances or articles without proper authorization is not permitted on the work site. Entry onto Association's property is deemed, to the extent allowable by law, to be consented to. Recognition of the right of Association and

19. EQUAL OPPORTUNITY. Contractor shall comply with all applicable federal and state laws and regulations with respect to nondiscrimination and equal opportunity in employment.

20. NOTICES AND ADDRESSES. All notices required or permitted to be given under this Contractor shall be considered properly given upon delivering the notice in writing to the party to be notified, or mailing the notice by registered or certified mail, return receipt requested, to the party to be notified at such party's address as set forth above, or such other address as the party to be notified may have designated by previous written notice to the other.

21. ENTIRE AGREEMENT. This Contract contains the entire agreement between the parties as to the work to be done pursuant to this contract, and this instrument shall govern over and supersede all other bid letters, proposals, correspondence, discussions, and communications between the parties.

22. GOVERNING LAW. This Contract and the services rendered under it shall be governed by and construed in accordance with the laws of the State of Texas.

23. SEVERABILITY. If any provision of this Contract or of any amendment shall be held to be invalid by a court of competent jurisdiction, the invalidity of such provision shall not affect any of the remaining provisions.

24. TIME OF THE ESSENCE. Time is of the essence in the performance of all obligations in this contract.

25. GENERAL. In the event there is a conflict between any of the provisions hereof and any proposals, general conditions, specifications or other Contract in accordance with the subject matter of tis Contract, whether attached hereto, the provision of this Contract shall be controlling. This contract shall not be modified or amended in any manner except by written Contract signed by all parties.

26. NON-WAIVER. The failure of Association to insist upon or enforce, in any instance, strict performance by Contractor of any terms of this contract or to exercise any rights herein conferred shall not be construed as a waiver or relinquishment, to any extent, of its rights to assert or rely upon such terms or rights on any future occasions.

27. CHANGE ORDERS. All additional work or change orders outside of the agreed specifications and or proposal shall have prior written approval from the Association. Any work done without an executed change order shall be deemed at the Contractor's expense.

28. EFFECTIVE DATE. This Contract has been executed on the dates shown by the signatures below, to be effective on the 18 day of February, 2018 which shall be the date of this Contract for all purposes.

CONTRACTOR:

209 PB

ASSOCIATION:

R. S. PAINTING, INC.

BELLAVITA AT GREEN TEE HOMEOWNERS ASSOCIATIONS, INC.

BY: Roberto Sigala
PRINTED NAME: Roberto Sigala
TITLE: owner

BY: Connie Harry
PRINTED NAME: CONNIE HARRY
TITLE: PRESIDENT

TAX/EMPLOYEE ID # _____

VENDOR # _____

BELLAVITA AT GREEN TEE HOMEOWNERS ASSOCIATION
PREVENTATIVE MAINTENANCE PROGRAM
RESIDENTIAL FRONT DOORS

SCOPE OF WORK:

EXHIBIT: A

A. DOOR MAINTENANCE (M)

1. Door is soft sanded and cleaned with mineral spirits or equivalent.
2. Door is re-coated with 1 coat of a high quality marine spar varnish.
3. Quote should specify if doors are to be removed from hinges or left up while servicing.
4. Quote should specify if the existing hardware on the doors (handle, locks, hinges, kick plate) are removed or left on during the maintenance procedure.
5. Quote should specify if the stain and or protective coating is applied by brush or spray.
6. Replace weather stripping on bottom of door if directed to do so by Door Program Manager.

B. DOOR REFINISHING (R)

1. Door is stripped, sanded and re-stained with 2 coats of a high quality marine spar varnish applied with a minimum of 24-48 hours drying time between each coat applied, depending on relative humidity and temperature..
2. Homeowner will be responsible for the following costs:
 - a. Homeowners portion of door refinishing costs.
 - b. Replacement cost of all weather stripping on the top and sides of the door.
 - c. Replacement of the door threshold.
 - d. Replacement of door hardware (lock, hinges, kick plate).
 - e. Replacement or repair of glass.
 - f. Removal of any wood from the top, bottom or sides of the door.

C. CONTRACTORS PERFORMANCE

1. The successful contractor will furnish all materials for door maintenance and refinishing work.
2. Upon completion of the work, the contractor will leave the work site clean.
3. All contractors contracting for work at BellaVita must fill out the ~~First Service Residential (FSR)~~ New Vendor packet if they are not already an ~~FSR~~ approved contractor. This requires all contractors to provide proof of insurance.

management
(company).

INFRAMARK or subsequent
management company.

Rodriguez

Rodriguez
INFRAMARK or subsequent
First Service Residential

FRONT DOOR SERVICE PROGRAM
Cost For Services

EXHIBIT: B

Door Maintenance (M) (W)	Contractor Charges	HOA Cost	HO Cost
1. Light Sanding of Door with Application of 1 Coat of Marine Spar Varnish (M)	R, \$80	\$80	\$0
2. Install Bottom Door Weather Strip if Needed (W)	R, \$60	\$50	\$0
Total Charges	R, \$130	\$130	\$0

Door Refinishing (R) (W)	Contractor Charges	HOA Cost	HO Cost
1. Remove Door, Strip Door, Re-Stain Door, Apply 1 Coat of Varnish (R)	R, \$250	\$130	\$120
2. Apply Second Coat of Varnish to R Door (SC)	R, \$50	\$50	\$0
3. Install Bottom Door Weather Strip if Needed (W)	R, \$50	\$0	\$50
Total Charges	R, \$350	\$180	\$170

Homeowner Credit for (R) Doors

Note: Homeowner credit up to the full cost of HOA door maintenance(\$130) + additional cost of 2nd coat of varnish (\$50) total credit allowed = \$130 + \$50 = \$180
 Note: A \$50 additional credit to HO was added in 2014 by HOA Board approval when it was decided to give all R doors a second coat of varnish
 Note: Total amount collected for each door serviced by contractor is equal to total costs shown for a specific activity

RS